

Park City Fire Service District
Administrative Control Board - Regular Public Meeting Minutes
Park City Fire District Headquarters
November 4, 2009

Chairman Beck called the meeting to order at 6:30 p.m.

Commissioners Present: Chairman Robbie Beck, Commissioner Kent Cashel, and Commissioner Dianne Walker.

Fire District Personnel Present: Chief Kelly Gee, AC Frank Heumann, AC Bob Zanetti, BC Ray Huntzinger, Patti Berry, Traci Madson, and Bill Pyper.

Public Present: None.

I. Approval of Previous Meeting Minutes: Chairman Beck called for a motion to approve the minutes of October 14, 2009, which was moved by Commissioner Cashel, seconded by Commissioner Walker, and passed by all.

II. Public Input:

III. Commission Reports:

- A. Correspondence: Traci Madson reported that a letter was received disputing an ambulance bill. The quality of service was not disputed, just the amount of the bill. A letter was sent in response, explaining how the rates are set.
- B. Financials: All bills have been reviewed and signed.
- C. Other: Chairman Beck reported that the Administrative Control Board conducted an appeals hearing on October 21, 2009 between PCFSD, represented by Kelly Gee, and PCFSD Battalion Chief Mark Billmire. This hearing was conducted according to the District's Appeals Policy Number III-J-502. In staying within compliance of this policy, both parties received a written decision from the Administrative Control Board on Friday, October 30, 2009.

IV. Old Business:

- A. None.

V. New Business:

- A. Consideration of the adoption of a resolution of the Park City Fire Service District approving the adoption by the Local Building Authority of the Park City Fire Service District, Utah, of a Parameters Resolution authorizing not more than \$4,000,000 aggregate principal amount of lease revenue bonds for the purpose of acquiring and constructing new public safety infrastructure for the district and related matters. Bill Pyper reported that this is part of the process in obtaining financing from the CIB. Commissioner Cashel moved to adopt Parameters Resolution 2009-02 as stated above, seconded by Commissioner Walker, and passed by all.
- B. Presentation and review of the 2010 tentative PCFSD General Fund Budget. Bill Pyper reported that the tentative General Fund Budget was presented during the work session, and the final budgets will be adopted on December 9th.

VI. Dismiss as PCFSD Administrative Control Board and Convene as PCFSD Local Building Authority Board.

- A. Consideration of the adoption of a resolution of the Local Building Authority of the Park City Fire Service District, Utah, calling for a public hearing and authorizing notice of intention to issue not

more than \$4,000,000 aggregate principal amount of lease revenue bonds for the purpose of financing a portion of the costs of new public safety infrastructure for the district; fixing the maximum interest rate, maturity and discount of the bonds; providing for the publication of a notice of public hearing and bonds to be issued; and related matters. Bill Pyper reported that the Local Building Authority will own the buildings and lease them to the Park City Fire Service District. Commissioner Walker moved to adopt Local Building Authority Parameters Resolution 2009-01, as stated above, seconded by Commissioner Cashel, and passed by all. Bill Pyper reported that the Bylaws for the Local Building Authority have been received and will need to be signed tonight.

VII. Dismiss as PCFSD Local Building Authority Board and reconvene as PCFSD Administrative Control Board.

VIII. Staff Reports and Input

- A. AC Heumann reported that in two weeks there will be a regional Wasatch Back Chiefs meeting.
- B. Chief Gee reported on a recent save by paramedic Joe Knight while speaking in Wasatch County at his daughter's science class.
- C. BC Huntzinger reported on some upcoming collapsed rescue training November 11-14 and November 20-23. This will include two 40-hour classes with 15 employees going through each class.

IX. Adjournment: With no further business to come before the board, Chairman Beck called for a motion to adjourn, moved by Commissioner Cashel, seconded by Commissioner Walker. Meeting adjourned at 6:55 p.m.

The next regularly scheduled meeting of the Park City Fire District Administrative Control Board will be held December 9, 2009, beginning at 6:30 p.m. at the Park City Fire District Administration Building, located at 736 Bitner Road, Park City, UT.

Approved: _____

Date: _____

Prepared by: Traci Madson