



## **Park City Fire Service District, Utah**

# **FIRE CHIEF RECRUITMENT**

**The Park City Fire Service District is seeking a Fire Chief to manage the day-to-day operations of one of Utah's most progressive full service Fire and EMS Agencies.**

Park City Fire Service District (PCFSD) is located approximately 30 miles due east of metropolitan Salt Lake City, Utah, in the western portion of Summit County and can best be characterized as a residential/suburban ski resort community surrounded by wildland interfaces. The area is nestled in the grand setting of the Wasatch Mountains and is rapidly growing, partly due to its three world-class ski areas and the Utah Olympic Park with its ski jumping and bobsled-luge-skeleton track facilities. Currently, the community consists of 32,000 year-round residents and draws 4 million annual over-night visitors, mostly in the winter and summer months. Additional day visitors frequent the area from the Salt Lake Valley area. Many visitors come from around the United States, as well as from around the world. Also, the status of some of our visitors, such as actors, celebrities, prominent government officials, and business leaders, is sometimes of a higher profile.

The PCFSD serves an area of 110 square miles consisting of residential, commercial, and wildland zones. The

area has seen, and continues to experience, significant growth and is home to approximately 83% of the population of Summit County and encompasses greater than \$12 billion (86%) of the taxable value of the County. The PCFSD employs 78 career and 3 part-time Firefighter-EMT/Paramedics; typically 12-15 winter seasonal EMTs (to assist in the numerous ski injury ambulance transports); and 11 administrative personnel. It also employs and manages a paid-call ambulance transport service of 21 personnel for a neighboring 500 square-mile rural community.



## **Mid-sized Agency with Awesome Capabilities**

Although the PCFSD may be considered a mid-sized fire service agency (26 shift personnel daily), it provides a greater number of services than many larger fire agencies. Indeed, it provides many urban-type services in a semi-rural/suburban setting. In addition to the typical fire suppression, rescue, and fire prevention services provided to the community from its six staffed stations and one administrative facility, the PCFSD provides paramedic rescue services, EMT-Intermediate ambulance transport services, community EMS and CPR education and training, CERT instruction, and child safety and injury prevention programs. Wildland fire suppression and prevention is also a major concern and focus of the PCFSD because of its significant and growing wildland urban interface.

In 2005, the PCFSD took the lead with neighboring fire agencies of the “Wasatch Back” (a two-county region just east of the Salt Lake Valley) to develop a hazardous materials technical response team, which provides critical service not only to the Wasatch Back but also to larger regions of the State. Other key services provided by the PCFSD include backcountry and technical rescue, and ice emergencies rescue.

## **Olympic Sized Preparations**

During the 2002 Winter Olympic Games hosted by Salt Lake City, the PCFSD had the unique privilege to prepare and provide services to the 2 million people that attended the three competition venues and one non-competition venue in Park City. This endeavor required years of dedicated planning and preparation leading up to the event and the management of significant additional resources during

that time, including a three-fold increase in staffing.



## **Progressive and Unparalleled**

Because of these many and varied services, the PCFSD has gained the distinction of being one of the most progressive emergency services agencies in Utah, with unparalleled service delivery.

## **Form of Government**

The Park City Fire Service District is a dependent special district defined under Titles 17B and 17D, Utah Code Annotated. The district is governed by an Administrative Control Board appointed by the Summit County Council. The Fire Chief is appointed by, and reports directly to, the Administrative Control Board.

## **The Organization**

*The mission of the Park City Fire Service District is to enhance the quality of life for those we serve; safeguard the environment and economic base of our communities; make a positive difference; and provide excellence in service.*

Presently, PCFSD emergency personnel respond from six staffed fire stations strategically located throughout the district. Three stations—#31, #34, and

#38—are located within the Park City Municipal Corporation limits. The other three stations—#35, #36, and #37—are located within the unincorporated communities of Summit County. The district also utilizes a call station located on its western boundary. In addition, the district's eighth station and logistics center is currently under construction in order to sustain the district's overall ISO 2 Classification. Five of the eight PCFSD fire stations will have been constructed since 2004.



Our state-of-the-art training tower and simulator was completed July 1, 2010, offering our personnel new dimensions to fire and rescue training. The PCFSD has always focused on firefighter safety, providing state-of-the-art fire apparatus, ambulances, fire and rescue equipment, and personnel safety gear and uniforms.



Administrative personnel include the Fire Chief, who is retiring after 25 years as Chief of the PCFSD, three Assistant Chiefs overseeing operations, administration, and prevention; a Battalion Chief Training Officer, Chief Financial Officer/CPA, Human

Resources Officer, Executive Administrative Assistant, Inspector, Technical Services Officer, and Receptionist.

Emergency personnel work a 48-96 hour shift rotation. Currently, each shift is supervised by a Battalion Chief with six Captains.

### **The Position of Fire Chief**

The ideal candidate will be an outgoing professional who embraces opportunities to interact in meaningful ways with this diverse and complex community. He/she will be expected to have a visible presence throughout the district. He/she will have the ability to establish and maintain effective working relationships with elected officials, all levels of management, other governmental officials, community and civic organizations, district employees, the media and the public, and exercise tact and diplomacy in dealing with sensitive political, public policy, community, and employee issues and situations.

### **Minimum Qualifications**

\*Bachelor's degree (B.A. or B.S.) from a school or institution that is accredited by a regional or national accrediting agency recognized by the U.S. Department of Education.

\*Minimum of ten years active service with a fire service agency of similar or greater scope and size as the PCFSD. Five or more years in a supervisory position, or any acceptable equivalent combination of education and experience.

\*Extensive knowledge of fire service operations and public administration; thorough knowledge of effective managerial practices and methods.

\*Ability to plan, organize, prioritize, coordinate, assign, and evaluate the work of subordinates.

\*Excellent interpersonal skills; excellent skills in oral and written forms of communication, leadership skills, analytical and problem solving abilities, decision-making skills, stress and time management skills.

\*Experience and knowledge of incident command system, strategies and fire fighting tactics, emergency medical services operations and management.

\*Experience and knowledge of accounting, budgeting, and public fiscal management; including, mid- and long-range capital facilities planning and funding.

\*Knowledge of International Fire Code, NFPA Standards, ISO requirements, and state and local statutes and ordinances relating to fire and building inspections.

\*Must possess a valid Utah driver's license and maintain stable driving record.

\*Must not have been convicted of, or plead guilty to, any felony charge or have any disqualifying criminal history.

\*The Fire Chief must reside within the jurisdictional boundaries of the PCFSD.

### **Compensation and Benefits**

Current Mid-point Salary Range  
**\$111,650.00.**

The PCFSD offers an excellent fringe benefits package that includes paid Health/Life/Disability Insurance for employees and families, Vacation/Holidays/Sick Leave, Retirement Program and Post Retirement Programs, 401K - 457 Plans,

Flexible Spending Benefit Program, and many other quality benefit programs.

### **Application and Review Process**

To be considered for this opportunity, applicants should submit a cover letter with a detailed salary history, resume, and a minimum of five professional references by August 12, 2010, to:

Patti Berry  
Human Resources Officer  
Park City Fire District  
P.O. Box 980010  
Park City, Utah 84098-0010  
E-mail: [pberry@pcfd.org](mailto:pberry@pcfd.org)

Following the initial review of resumes, the candidates with the most relevant qualifications and experience will be invited to participate in the interview process. Following thorough background and reference checks, the PCFSD anticipates making an appointment by mid-November, 2010.

### **An Equal Opportunity Employer**

It is the policy of the PCFSD not to discriminate because of race, color, religion, sex, sexual orientation, national origin, age, or disability. It is the declared policy and practice of the PCFSD to extend equal employment opportunities to all qualified persons in all occupations and all levels of occupation without regard to race, color, sex, religion, national origin, ancestry, marital status, age or disability except in cases of bona fide occupational qualifications. The PCFSD does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities.

### **Links:**

[PCFD.org](http://PCFD.org)  
[parkcityinfo.com](http://parkcityinfo.com)  
[summitcounty.org](http://summitcounty.org)