

Park City Fire Service District
Administrative Control Board - Regular Public Meeting Minutes
Park City Fire District Headquarters
September 7, 2010

Commissioners Present: Chairman Kent Cashel, Commissioner Jim Bacon, Commissioner Robbie Beck, and Commissioner Dianne Walker.

Fire District Personnel Present: Chief Kelly Gee, AC/FM Scott Adams, AC Frank Heumann, AC Bob Zanetti, BC Mark Billmire, BC Steve Zwirn, Captain Rex Florendo, Captain Eric Hales, Mark Hoffman, Steve Jensen, Ron Palmer, Logan Rodriguez, Patti Berry, and Traci Madson.

Public Present:

I. Approval of Previous Meeting Minutes: Chairman Cashel called for a motion to approve the minutes of August 18, 2010, moved by Commissioner Walker, seconded by Commissioner Bacon, passed by all.

II. Public Input:

III. Commission Reports:

- A. Correspondence:
- B. Financials: Bills have been reviewed and signed last week, and there may be more next week ready for signature.
- C. Other: None.

IV. Old Business:

- A. None.

V. New Business:

- A. Patti Berry reported that she will be working on some policies for the next meeting. A policy will need to be put in place regarding the write-off of ambulance bills for employees and relatives. Chief Gee reported that since Summit County owns the license and the ambulance revenues go directly to the county, they should have input into the policy.

VI. Staff Reports and Input:

- A. Chief Gee reported on the Labor Day parade. Unfortunately, there was a full arrest during the parade. Chief Gee reported that ambulance calls will probably be dropping off until Thanksgiving.
- B. Chief Gee reported that the county fire warden took command of the Aerie brush fire; and Park City Municipal received a small bill for suppression costs for helicopter use.

There was a question as to who is financially responsible for the outside resources; Chief Gee reported that Park City Municipal is ultimately responsible for that fire. BC Billmire reported that the brush fire was human caused, but the exact origin is undetermined at this point.

- VII. Other:** Chief Gee made a recommendation that effective September 16th the Administrative Control Board appoint an interim chief. Chief Gee recommended that AC Zanetti be appointed as the interim fire chief, and Chief Gee will work with him for the remainder of the time he is here. Chairman Cashel called for motion to appoint AC Zanetti as interim chief, moved by Commissioner Bacon, seconded by Commissioner Beck, passed by all.

Chairman Cashel reported that during his eight years as a commissioner he has had the pleasure of working with Chief Gee. On behalf of everyone Chairman Cashel expressed that Chief Gee will be dearly missed. Patti reported that announcements will go out tomorrow for Chief Gee's retirement reception.

Chief Gee reported that regardless of who is selected as the next chief, the Administrative Control Board will need to be more engaged in the business of the Fire District, especially if the selection is from the outside. The next two years will be quite challenging with the laws, financing, economy, etc. Chief Gee's suggestion is that they schedule the meetings, attend the meetings, and be more engaged in what is going on in the organization. The new fire chief will need their leadership.

Chairman Cashel called for a motion to have a closed executive session at 4:00 on October 6th. If needed, the closed session will continue after the public meeting. This motion was moved by Commissioner Bacon, seconded by Commissioner Walker, passed by all.

- VIII. Adjournment:** With no further business to come before the board, Chairman Cashel called for a motion to adjourn, moved by Commissioner Bacon, adjourned at 6:50 p.m.

The next regularly scheduled meeting of the Park City Fire District Administrative Control Board will be held October 6, 2010, beginning at 6:30 p.m. at the Park City Fire District Administration Building, located at 736 Bitner Road, Park City, UT.

Approved: _____

Date: _____

Prepared by: Traci Madson