

Park City Fire Service District
Administrative Control Board - Regular Public Meeting Minutes
Park City Fire District Headquarters
November 17, 2010

Called to order by Chairman Cashel at 6:30 p.m.

Commissioners Present: Chairman Kent Cashel, Commissioner Jim Bacon, Commissioner Robbie Beck, and Commissioner Dianne Walker.

Fire District Personnel Present: Interim Chief/AC Bob Zanetti, AC/FM Scott Adams, AC Frank Heumann, BC Bob Evans, BC Ray Huntzinger, Patti Berry, Traci Madson, and Bill Pyper.

Public Present: None.

I. Approval of Previous Meeting Minutes: Chairman Cashel called for a motion to approve the minutes of November 3, 2010, moved by Commissioner Walker, seconded by Commissioner Beck, passed by all.

II. Public Input:

III. Commission Reports:

- A. Correspondence: The ACB received a letter from Battalion Chief Steve Zwirn, thanking them for the opportunity to participate in the fire chief selection process.
- B. Financials: All bills have been reviewed and signed.
- C. Other:

IV. Old Business:

- A. Adoption of Resolution No. 2010-4, a Resolution of the Administrative Control Board of Park City Fire Service District, Summit County, Utah (the "District"), approving the execution and delivery of an amendment to the indenture of trust and pledge, dated as of July 1, 2004, by and between the District and Wells Fargo Bank, N.A., as Trustee; approving the execution and delivery by the District of other documents required in connection therewith; and authorizing the taking of all other actions necessary to the consummation of the transaction contemplated by this resolution and related matters. Chairman Cashel called for a motion to adopt Resolution 2010-4, moved by Commissioner Bacon, seconded by Commissioner Beck, passed by all.

ACs Zanetti and Heumann reported that the Fire District is under a deadline to apply for Building America Bonds by December 31st in order to participate in the rebate program. Bill Pyper reported that the hearing to issue the bonds will take place at the next meeting on December 1st.

V. New Business:

- A. None.

VI. Staff Reports and Input:

- A. BC Evans gave a report on recent training.
- B. BC Huntzinger reported on a call today at the Park City ice skating rink involving a Freon leak. The area was evacuated, and the crews did an excellent job on the call. AC Zanetti reported that city and police officials were also there and did a great job.
- C. AC Zanetti reported that the Fire District will take delivery of the heavy rescue tomorrow.
- D. AC Zanetti reported on some upcoming MCI drills with the resorts.
- E. AC Zanetti reported that Captain Florendo, Engineer Hoffman, Paramedic Rodriguez, and EMT/FF Jensen were recognized last Friday by the Park City Medical Center at their quarterly EMS recognition breakfast. The call involved a patient with a severed femoral artery.
- F. AC Zanetti reported that the 12-lead EKG system should be up and running by December 1st. The hospitals and some grant money will pay for the program. Chief Zanetti reported that the Fire District needs to participate in this program in order to keep up with industry standards.

VII. Other: Chairman Cashel called for a motion to meet in a closed Executive Session on December 1st at 4:30 p.m. to discuss personnel issues, moved by Commissioner Beck, seconded by Commissioner Walker, passed by all. Chairman Cashel reported that the field has been narrowed to four candidates who will participate in a site visit on December 14th. Following the site visits the process will conclude with an offer being made by the end of the year. Chairman Cashel called for a motion to meet again in a closed Executive Session on December 15th at 4:00 p.m., moved by Commissioner Walker, seconded by Commissioner Beck, passed by all.

VIII. Adjournment: With no further business to come before the board, Chairman Cashel called for a motion to adjourn, moved by Commissioner Bacon, adjourned at 6:50 p.m.

The next regularly scheduled meeting of the Park City Fire District Administrative Control Board will be held December 1, 2010, beginning at 6:30 p.m. at the Park City Fire District Administration Building, located at 736 Bitner Road, Park City, UT.

Approved: _____

Date: _____

Prepared by: Traci Madson