

Park City Fire Service District
Administrative Control Board - Regular Public Meeting Minutes
Park City Fire District Headquarters
January 5, 2011

Called to order by Chairman Cashel at 6:30 p.m.

Commissioners Present: Chairman Kent Cashel, Commissioner Jim Bacon, Commissioner Robbie Beck, Commissioner Michael Howard, and Commissioner Dianne Walker.

Fire District Personnel Present: Interim Chief/AC Bob Zanetti, AC/FM Scott Adams, AC Frank Heumann, BC Bob Evans, BC Mark Billmire, BC Steve Zwirn, Captain Max Doshier, Tom Fabian, Eric Gomm, Mont Cooper, Traci Madson, and Bill Pyper.

Public Present:

I. Approval of Previous Meeting Minutes: Chairman Cashel called for a motion to approve the minutes of December 15, 2010, moved by Commissioner Walker, seconded by Commissioner Beck, passed by all.

II. Public Input:

III. Commission Reports:

- A. Correspondence: Chairman Cashel reported that a letter was received from Sandy City thanking the Fire District for their support following the recent death of one of their firefighters.
- B. Financials: All bills have been reviewed and signed.
- C. Other: Chairman Cashel reported that the ACB has reached a determination for the position of fire chief, following the retirement of Chief Kelly Gee on September 30th. This has been a long process for everyone, as well as a taxing process for the board and staff. Chairman Cashel reported that an offer was made today to Mr. Paul Hewitt, who is currently serving as a fire chief in Arizona. Chief Hewitt also has a history in Utah, with 23 years of experience.

Chairman Cashel reported that the ACB decided unanimously that Chief Hewitt had the personality and skill set that would be the best match for the Fire District and the community. Chief Hewitt will give his notice in Arizona and will begin work here on February 18th. There will be a swearing-in ceremony that day.

Chairman Cashel explained that it was a difficult decision for the board and not a decision that they took lightly, and in no way does this reflect on any member of the district. The ACB felt that they had excellent candidates, and Paul Hewitt will be an excellent addition to what is already a well-rounded organization. If anyone has any questions, they should feel free to call Chairman Cashel or AC Zanetti.

There will be a press release that will go out in the morning. Chairman Cashel would like to thank all of the staff who helped with the process, and he also thanked AC

Zanetti for all of his hard work as Interim Chief. All of the candidates were also thanked. AC Zanetti thanked the board for all of their extra work and dedication.

IV. Old Business:

A. None.

V. New Business:

A. None.

VI. Staff Reports and Input:

- A. Bill Pyper reported on the CIB closing. Bill also reported that the Fire District's audit will begin on February 7th.
- B. AC Zanetti reported that there will be a meeting on January 18th to move forward with the plans on the Station #33 project.
- C. AC Heumann reported that he has a call in to LeGrand Bitter from the Utah Special Service Districts to arrange training for the ACB.
- D. AC Heumann reported that the legislature will begin on the 24th of this month. Chief Heumann is currently the chair of a group that meets weekly to keep up on legislative issues. AC Heumann reported on the yearly luncheon caucus that is sponsored by the State Chiefs, and this year it will be on February 14th. Retirement will be an issue again this year.

VII. Other: Chairman Cashel welcomed Michael Howard to the board. Mr. Howard brings a wealth of financial experience with him and will serve as the liaison for the County Council.

VIII. Adjournment: With no further business to come before the board, Chairman Cashel called for a motion to adjourn, moved by Commissioner Bacon, adjourned at 6:50 p.m.

The next regularly scheduled meeting of the Park City Fire District Administrative Control Board will be held January 19, 2011, beginning at 6:30 p.m. at the Park City Fire District Administration Building, located at 736 Bitner Road, Park City, UT.

Approved: _____

Date: _____

Prepared by: Traci Madson