

Park City Fire Service District
Administrative Control Board - Regular Public Meeting Minutes
Park City Fire District Headquarters
June 1, 2011

Called to order by Chairman Walker at 6:30 p.m.

Commissioners Present: Chairman Walker, Commissioner Robbie Beck, Commissioner Michael Howard, and Commissioner Liza Simpson.

Fire District Personnel Present: Chief Paul Hewitt, AC/FM Scott Adams, AC Frank Heumann, AC Bob Zanetti, BC Bob Evans, BC Steve Zwirn, Captain Shawn Winder, Chaz Ray, Patti Berry, Traci Madson, and Bill Pyper.

Public Present: Randy Willden, Murray Fire Department

I. Approval of Previous Meeting Minutes: Chairman Walker called for a motion to approve the minutes of May 4, 2011, moved by Commissioner Howard, seconded by Commissioner Beck, passed by all.

II. Public Input: None.

III. Commission Reports:

A. Correspondence:

B. Financials: All of the bills have been reviewed and signed.

C. Other:

IV. Old Business:

A. None.

V. New Business:

A. Commissioner Bacon moved to delete the following policies: II-B-200, II-B-300, and II-B-400, seconded by Commissioner Simpson, passed by all. Chairman Walker called for a motion to approve II-B-100, Administrative Control Board, seconded by Commissioner Howard, passed by all.

Close Regular Meeting and Open Public Hearing for Proposed Fee Increases

Chairman Walker called for motion to close the regular meeting and open the public hearing, moved by Commissioner Beck, seconded by Commissioner Simpson, passed by all.

The Administrative Control Board of the Park City Fire Service District intends to increase fees provided by the District for community education classes, community fuel reduction/chipping, records requests, and employment testing. A summary of proposed fee increases is available for inspection at www.pcfcd.org or during business hours at the District's administrative office. Chairman Walker reported that this has been noticed in

the Park Record for two weeks; also, an article was written in the Park Record about the fee increases. No public is present.

Chairman Walker called for a motion to close the public hearing and re-open the regular meeting, moved by Commissioner Beck, seconded by Commissioner Simpson, passed by all.

Close the Public Hearing for Proposed Fee Increases and Re-open the Regular Meeting

- B. Adoption of IV-H-101 Administrative and Operational Service Fees. Chairman Walker called for a motion to approve the service fee structure, moved by Commissioner Bacon, seconded by Commissioner Howard, passed by all.

VI. Staff Reports and Input:

- A. AC/FM Adams reported that a PSA has been sent out regarding fireworks to alert citizens of possible hazards with some of the new fireworks that have now been legalized. The Fire District will be working with the sheriff's office regarding possible noise complaints and restrictions.
- B. AC/FM Adams gave an update on the chipping/fuel mitigation and open burning program. The calls have been overwhelming already. The chipping crew has already begun chipping even though the program is not supposed to begin until next Monday. The first chipping visit is still free; Chief Adams reviewed the charges associated with second and third requests for chipping.
- C. BC Zwirn reported on the Fire Fit program that the firefighters and other staff participate in every other day. This program was put in place so that personnel can work out on their days off and stay physically fit.
- D. Chief Hewitt reported that Wes Staples and Eric Gomm will be promoted to the position of engineer effective July 1, 2011.
- E. Chief Hewitt reported on the recent UOP bomb drill that the Fire District participated in.
- F. Chief Hewitt reported on the upcoming Pink Heals Tour. Next week all staff will be wearing pink t-shirts. There will be an event at the Park Silly Market on June 12th. The fire trucks will be there from 10 am to 5 pm. T-shirts will be for sale, with all proceeds going to the Pink Heals Tour cancer fund.

VII. Other: The next meeting will be July 6th, with the work session beginning at 5:30 p.m.

VIII. Adjournment: With no further business to come before the board, Chairman Walker called for a motion to adjourn, moved by Commissioner Simpson, seconded by Commissioner Beck, adjourned at 6:45 p.m.

IX. Closed Executive Session: Commissioner Bacon moved to go into a Closed Executive Session, seconded by Commissioner Beck, passed by all.

The next regularly scheduled meeting of the Park City Fire District Administrative Control Board will be held July 6, 2011, beginning at 6:30 p.m. at the Park City Fire District Administration Building, located at 736 Bitner Road, Park City, UT.

Approved: _____

Date: _____

Prepared by: Traci Madson