

Park City Fire Service District
Administrative Control Board - Regular Public Meeting Minutes
Park City Fire District Headquarters
August 3, 2011

Called to order by Chairman Walker at 6:40 p.m.

Commissioners Present: Chairman Walker, Commissioner Jim Bacon, Commissioner Robbie Beck, Commissioner Michael Howard, and Commissioner Liza Simpson.

Fire District Personnel Present: Chief Paul Hewitt, AC/FM Scott Adams, AC Frank Heumann, AC Bob Zanetti, BC Mark Billmire, BC Bob Evans, Patti Berry, Traci Madson, and Bill Pyper.

Public Present:

I. Approval of Previous Meeting Minutes: Chairman Walker called for a motion to approve the minutes of July 6, 2011, moved by Commissioner Simpson, seconded by Commissioner Beck, passed by all with Chairman Walker abstaining.

II. Public Input: None.

III. Commission Reports:

- A. Correspondence: Two thank-you cards from recent ambulance transport patients, and a thank-you letter from the University of Utah Burn Camp related to a \$500 donation from the PCFD Firefighter's Association.
- B. Financials: All of the bills have been reviewed and signed.
- C. Other:

Chairman Walker called for a motion to go into Closed Executive Session at this time since one commissioner has to leave, moved by Commissioner Bacon, passed by all.

IV. Closed Executive Session: Personnel issues.

The Regular Public Meeting was reconvened.

V. Old Business:

- A. Adoption of V-C-300, Electronic Usage. Chairman Walker called for a motion to approve the policy, moved by Commissioner Bacon, seconded by Commissioner Howard, passed by all. Commissioner Bacon asked about the IRS rules and whether personal cell phone usage should be taxable. Chief Hewitt reported that he would look into it.

VI. New Business: None.

VI. Staff Reports and Input:

- A. Chief Hewitt reported that citizen Carol Potter donated \$5,000 for the Fire District to use for the Pink Heals program.
- B. Chief Hewitt reported on the upcoming Stomp the Stairs event. Commissioner Beck reported that the event will take place on Saturday, September 24th.
- C. Chief Hewitt reported that from September 12-15 he would be in New York for the Emergency Management Symposium. This event is being funded from a grant through the Health Department.

VII. Other: None.

VIII. Adjournment: With no further business to come before the board, Chairman Walker called for a motion to adjourn, moved by Commissioner Bacon, seconded by Commissioner Howard, adjourned at 7:15 p.m.

The next regularly scheduled meeting of the Park City Fire District Administrative Control Board will be held September 7, 2011, beginning at 6:30 p.m. at the Park City Fire District Administration Building, located at 736 Bitner Road, Park City, UT.

Approved: _____

Date: _____

Prepared by: Traci Madson