

Park City Fire Service District
Administrative Control Board - Regular Public Meeting Minutes
Park City Fire District Headquarters
October 5, 2011

Called to order by Chairman Walker at 6:35 p.m.

Commissioners Present: Chairman Dianne Walker, Commissioner Robbie Beck, Commissioner Michael Howard, and Commissioner Liza Simpson.

Fire District Personnel Present: Chief Paul Hewitt, AC Frank Heumann, AC Bob Zanetti, BC Steve Zwirn, Patti Berry, Traci Madson and Bill Pyper.

Public Present: Bill Silva

I. Approval of Previous Meeting Minutes: Chairman Walker called for a motion to approve the minutes of September 7, 2011, moved by Commissioner Howard, seconded by Commissioner Simpson, passed by all.

II. Public Input: None.

III. Commission Reports:

A. Correspondence:

1. The Fire District has received several thank-you notes related to recent ambulance transports.
2. Letter of Understanding between the Fire District and Dr. Scott McIntosh with the University of Utah related to his continuing to serve as medical control for Summit County EMS.

B. Financials: All of the bills have been reviewed and signed.

C. Other:

IV. Old Business: None.

V. New Business:

A. Review of 2nd Quarter Budget. Bill Pyper reviewed the budget during the work session.

B. Revised Policy VI-B-301, Incident Run Reports. This policy has been updated to coincide with reports being entered into Image Trend. The proposed policy will be posted.

VI. Staff Reports and Input:

A. AC Zanetti reported that the Fire District hosted an orientation for all of the new recruits and their families on Saturday. The actual recruit camp began on Monday.

VII. Other: None.

IX. Adjournment: With no further business to come before the board, Chairman Walker called for a

motion to adjourn, moved by Commissioner Beck, seconded by Commissioner Simpson, adjourned at 6:45 p.m.

The next regularly scheduled meeting of the Park City Fire District Administrative Control Board will be held November 2, 2011, beginning at 6:30 p.m. at the Park City Fire District Administration Building, located at 736 Bitner Road, Park City, UT.

Approved: _____

Date: _____

Prepared by: Traci Madson