

Park City Fire Service District
Administrative Control Board - Regular Public Meeting Minutes
Fire District Administrative Office Building
January 6, 2014

Chair Michael Howard called the public meeting to order at 6:30 p.m.

Commissioners Present: Chair Michael Howard, Commissioner Jay Dyal, Commissioner Liza Simpson, Christina Miller and Commissioner Dianne Walker

Commissioners Absent: None

District Personnel Present: Chief Paul Hewitt, AC Bob Zanetti, AC Scott Adams, BC Eric Hales, BC Steve Zwirn, Captain Kurt Peterson, Captain Steve Boyd, Captain Shawn Winder, Patti Berry, and Bill Pyper, Dave Dorsey.

Public Present: None.

I. Approval of Previous Meeting Minutes: Chairman Howard called for a motion to approve the December 3, 2013 minutes, moved by Commissioner Dyal, seconded by Commissioner Miller, passed by all.

II. Public Input:

III. Commission Reports:

- A. Correspondence: The Fire District received several thank you letters from the public. Who is paying for the existing conduit that was damaged? Chief Hewitt will find out. Increase in chipping, we need to start budgeting for that since the program will be growing over the years.
- B. Financial: All bills have been reviewed and signed.
- C. Other: Commissioner Simpson asked who would be paying for the existing conduit that was damaged. Chief Hewitt reported that he would look into it. Commissioner Simpson also suggested that the Fire District start budgeting for the increase in chipping since that program will likely grow over the years.

IV. Old Business:

- A. Chair Howard called for a motion to continue approval of III-J-200, III-J-400, and III-J-500 deletion. Moved by Commissioner Simpson, seconded by Commissioner Walker.

V. New Business:

- A. Policy III-A-200: With no comments will be put on agenda for approval in next month's ACB meeting.
- B. Policy III-A-600: Commissioner Walker asked for a clarification of Utah law regarding direct or indirect supervision. Patti Berry explained an indirect supervisor would be a

paramedic whose brother is a Battalion Chief so PCFD has to avoid that chain-of-command. Will be put on agenda for approval in next month's ACB meeting.

VI. Staff Reports and Input.

- A. BEHR Electric began energy efficiency upgrades December 15, 2013.
- B. Tanger Outlets donated \$500 to PCFD December 19, 2013.
- C. Two PCFD Firefighter dinners were auctioned at annual Silver Queen Ball to benefit the Park City Museum. Two dinners were auctioned for \$8,000 each for a total of \$16,000! Thanks go to Captain Darren Nelson for coordinating.
- D. Chiefs Adams, Zanetti, Hales, and Hewitt at Winter Fire School in St George Wednesday-Friday this week.
- E. Paul Divico and Bob Brag with HMI held TPT kickoff meeting with PCFD Administration 12/16
- F. Captain Burns retirement and open house was held at Station 36 on 12/13
- G. Recruit Graduation/Promotional ceremony was held 12/5
- H. "Fight for Air Stair Climb" if you can: February 22nd/Wells Fargo Tower in Salt Lake—299 South Main at 8 a.m.
- I. Track driven Polaris Ranger will be demonstrated to ACB in February meeting. This replaces our aging snowmobiles.
- J. Utah Task Force members performing heavy rescue training in Magna: 2/24-2/27
- K. Utah Fire Caucus Luncheon – Friday, February 7, 2014, Hall of Governors

VII. Discussion of Possible Future Agenda Items/Additional Comments:

VIII. Adjournment: With no further business to come before the board, Chairman Howard called for a motion to adjourn the Public Meeting, moved by Commissioner Simpson, seconded by Commissioner Dyal, passed by all. The Public Meeting was adjourned and the closed session began at 6:38 p.m.

IX. Closed Executive Session: Discussion of the character, competence, or health of an individual; deployment of security personnel, devices, or systems; collective bargaining issues; pending or reasonably imminent litigation; purchase, exchange, lease, or sale of real property; investigative

proceedings regarding allegations of criminal misconduct. The Closed Executive Session adjourned at 7:30 p.m.

The next regularly scheduled meeting of the Park City Fire District Administrative Control Board will be held February 4, 2014, beginning at 6:30 p.m. in the PCFD Administrative Offices, 736 West Bitner Road, Park City, Utah 84098.

Approved: _____

Date: _____

Prepared by: Chief Paul Hewitt

Pending Approval