

Park City Fire Service District
Administrative Control Board - Regular Public Meeting Minutes
Fire District Administrative Office Building
February 6, 2013

Chairman Michael Howard called the meeting to order at 6:45 p.m.

Commissioners Present: Chairman Michael Howard, Commissioner Jay Dyal, Commissioner Christina Miller, Commissioner Liza Simpson and Commissioner Dianne Walker.

Commissioners Absent: None.

District Personnel Present: Chief Paul Hewitt, AC/FM Scott Adams, AC Bob Zanetti, BC Bob Evans, BC Ray Huntzinger, Administrative Captain Eric Hales, Captain Brent Cannon, Captain Dave Marsella, Engineer Ken Smith, Inspector Casey Vorwaller, Patti Berry, Dave Dorsey, Traci Madson, and Bill Pyper.

Public Present: Bill Silva

I. Approval of Previous Meeting Minutes: Chairman Howard called for a motion to approve the January 2, 2013 minutes, moved by Commissioner Simpson, seconded by Commissioner Walker, passed by all.

II. Public Input: None.

III. Commission Reports:

- A. Correspondence: The Fire District received a thank-you letter from Park City Museum.
- B. Financial: All bills have been reviewed and signed. Bill Pyper reported that the audit will take place this month.
- C. Other: None.

IV. Old Business:

- A. None.

V. New Business:

- A. Chairman Howard called for a motion to approve the special events motorcycle program that was discussed during the work session, moved by Commissioner Simpson, seconded by Commissioner Miller, passed by all.

VI. Staff Reports and Input.

- A. Chief Hewitt reported that Eric Hales will be appointed to Battalion Chief effective February 7, 2013.

- B. Chief Hewitt reported that Sean Briley and Scott Greenwood will participate in the Polar Plunge on February 23rd to benefit the Special Olympics.
- C. Chief Hewitt reported that there will be a promotional ceremony on February 28th.
- D. Chief Hewitt reported that Captain Winder will put on another Fire Ops 101 in the fall.
- E. Chief Hewitt reported that members of the Park City Fire District will defend the Tackle the Tower Championship February 23rd at Wells Fargo Tower in Salt Lake City.
- F. Commissioner Simpson asked about a call helping people out of their house during Christmas. AC Zanetti gave an update on that.

VII. Other Business:

- A. None.

VIII. Adjournment: With no further business to come before the board, Chairman Howard called for a motion to adjourn the Public Meeting and move into Closed Session, moved by Commissioner Simpson, seconded by Commissioner Dyal, passed by all. The Public Meeting adjourned and the Closed Session began at 6:50 p.m.

IX. Closed Executive Session. Discussion of the character, competence, or health of an individual; deployment of security personnel, devices, or systems; collective bargaining issues; pending or reasonably imminent litigation; purchase, exchange, lease, or sale of real property; investigative proceedings regarding allegations of criminal misconduct.

The next regularly scheduled meeting of the Park City Fire District Administrative Control Board will be held March 6, 2013, beginning at 6:30 p.m. in the PCFD Administrative Offices, 736 West Bitner Road, Park City, Utah 84098.

Approved: _____

Date: _____

Prepared by: Traci Madson