

**Park City Fire Service District
Administrative Control Board – Regular Meeting Minutes
Fire District Administrative Office Building
736 West Bitner Road, Park City, Utah
August 5, 2014**

Chair Michael Howard called the regular meeting to order at 6:30 p.m.

Board Members Present: Chair Michael Howard, Christina Miller, Dianne Walker

Excused: Jay Dyal, Liza Simpson

District Personnel Present: Chief Paul Hewitt, AC/FM Scott Adams, AC Bob Zanetti, BC Eric Hales, BC Ray Huntzinger, Patti Berry—Human Resources Officer, Bill Pyper—Chief Financial Officer, Karen McLaws—Secretary

I. Approval of Previous Meeting Minutes

Approval of the minutes was postponed to the next meeting, as there was not a quorum of the Board Members at the July 1 meeting present to approve the minutes.

II. Public Input

Chair Howard opened the public input.

Bill Silva commented that the money was well spent on the new apparatus.

Chair Howard closed the public input.

III. Board Member Reports and Business

A. Correspondence

There was no discussion of the correspondence.

B. Financial

There were no questions about the financial information.

IV. Old Business

A. Possible Approval of Policies: III-H-300 Group Health and Dental Insurance, III-I-500 Jury Duty Court Appearance, III-I-400 Military Leave of Absence, III-I-1300 Donated Leave Program, III-I-1000 Bereavement and Emergency Leave

Board Member Walker made a motion to approve Policies III-H-300, III-I-500, III-I-400, III-I-1300, and III-I-1000. The motion was seconded by Board Member Miller and passed unanimously, 3 to 0.

B. Possible Deletion of Policies: III-H-400 Dental Insurance

Board Member Walker made a motion to delete Policy III-H-400. The motion was seconded by Board Member Miller and passed unanimously, 3 to 0.

V. New Business

A. Policies for Review: III-H-700 Housing Allowance, III-J-100 Standards of Conduct, III-H-1000 Post-Employment Health Plan

These items were reviewed in work session. Chair Howard announced that they will be posted and discussed at the next meeting.

VI. Staff Reports and Input

Chief Hewitt stated that he would post the new monthly report for the Board to review.

VII. Discussion of Possible Future Agenda Items/Additional Comments

No future agenda items were requested.

VIII. Closed Executive Session

There was no closed session.

IX. Adjournment

The regular meeting of the Park City Fire District Administrative Control Board adjourned at 6:35 p.m.

The next regularly scheduled meeting of the Park City Fire District Administrative Control Board will be September 2, 2014, beginning at 6:30 p.m. in the PCFD Administrative Offices, 736 West Bitner Road, Park City, UT 84098.

Approved: _____

Date: _____