

**Park City Fire Service District
Administrative Control Board – Regular Meeting Minutes
Fire District Administrative Office Building
736 West Bitner Road, Park City, Utah
April 7, 2015**

Chair Liza Simpson called the regular meeting to order at 6:35 p.m.

Board Members Present: Chair Liza Simpson, Jay Dyal, Michael Howard and Dianne Walker

Excused: Christina Miller

District Personnel Present: Chief Paul Hewitt, AC Bob Zanetti, AC Scott Adams, BC Ray Huntzinger, Patti Berry-Human Resources Officer, Dave Dorsey-IT, Bill Pyper-Chief Financial Officer, Inspector Casey Vorwaller, Captain Shawn Winder

Additional Attendees: Bill Silva

I. Approval of Previous Meeting Minutes

Board Member Howard made a motion to approve the minutes of the March 3, 2015, Administrative Control Board meeting as written. The motion was seconded by Board Member Dyal and passed unanimously, 4 to 0.

II. Public Input

Chair Simpson opened the public input.

There was no public input.

Chair Simpson closed the public input.

III. Board Member Reports and Business

A. Correspondence

There was no discussion of the correspondence.

B. Financial

Board Member Howard wanted the record to show what a great job CFO Bill Pyper did for having the financial statements in order which allowed our audit to come through as clean as it did. Chair Simpson would like to add that moving forward when talking about funding new positions, she would like to find a way to get help for CFO Pyper so we are no longer violating Utah transparency laws.

IV. Old Business

A. Possible Approval of Policies: II-B-500 Scheduled Public Meetings

Board Member Dyal made a motion to approve Policy II-B-500. The motion was seconded by Board Member Howard and passed unanimously, 4 to 0.

V. New Business

A. Policies for Review: VI-B-400 Infectious Disease

Chair Simpson has a question regarding the contaminated uniforms issue and why it is not included in the new policy. AC Zanetti explained that this has been moved to our Procedures.

B. Possible Deletion of Policy: V-A-400 Operational Services – Apparatus Operations - Parades

Board Member Dyal made a motion to delete Policy V-A-400. The motion was seconded by Board Member Walker and passed unanimously, 4 to 0.

C. Possible Approval of Fire Chief's Contract

Board Member Dyal made a motion to approve the Fire Chief's contract. The motion was seconded by Board Member Howard. Board Member Walker abstained from voting but the motion carries and Chair Simpson will sign the contract following the meeting.

VI. Staff Reports and Input

VII. Discussion of Possible Future Agenda Items/Additional Comments

UASB training is scheduled for May 5, 2015 from 4:30pm to 5:30pm at the PCFD Administrative Offices, 736 W. Bitner Road, Park City, UT 84098.

VIII. Closed Executive Session

There was no closed session.

IX. Adjournment

The regular meeting of the Park City Fire District Administrative Control Board adjourned at 6:45 p.m.

The next regularly scheduled meeting of the Park City Fire District Administrative Control Board will be May 5, 2015, beginning at 6:30 p.m. in the PCFD Administrative Offices, 736 West Bitner Road, Park City, UT 84098.

Approved: _____

Date: _____