

**Park City Fire Service District  
Administrative Control Board – Regular Meeting Minutes  
Fire District Administrative Office Building  
736 West Bitner Road, Park City, Utah  
May 5, 2015**

Board Member Christina Miller, acting as Chair, called the regular meeting to order at 6:39 p.m.

**Board Members Present:** Acting Chair Christina Miller, Michael Howard, Jay Dyal

**Excused:** Chair Liza Simpson and Dianne Walker

**District Personnel Present:** Chief Paul Hewitt, AC Bob Zanetti, BC Eric Hales, Patti Berry-Human Resources Officer, Dave Dorsey-IT, Bill Pyper-Chief Financial Officer, AC Scott Adams, Firefighter Mark Hoffman

**Additional Attendees:** Bill Silva

**I. Approval of Previous Meeting Minutes**

Acting Chair Christina Miller was not present at the April 7, 2015 ACB meeting, so she must abstain from the vote to approve those minutes. Without her vote, there is no quorum, so the approval of the April 7, 2015 minutes will need to be approved at the June 2, 2015 ACB meeting.

**II. Public Input**

Acting Chair Miller opened the public input.

There was no public input.

Acting Chair Miller closed the public input.

**III. Board Member Reports and Business**

**A. Correspondence**

There was no discussion of the correspondence.

**B. Financial**

There was no discussion of financial documents.

**IV. Old Business**

**A. Possible Approval of Policies: VI-B-400 Infectious Disease**

Board Member Dyal made a motion to approve Policy VI-B-400. The motion was seconded by Board Member Howard and passed unanimously, 3 to 0.

**V. New Business**

There was no new business.

**VI. Staff Reports and Input**

**VII. Discussion of Possible Future Agenda Items/Additional Comments**

Work Session: TPT Update, and Chair Simpson will report on the Wildland Fire Policy and review of 1<sup>st</sup> quarter financials.

**VIII. Closed Executive Session**

There was no closed session.

**IX. Adjournment**

The regular meeting of the Park City Fire District Administrative Control Board adjourned at 6:45 p.m.

The next regularly scheduled meeting of the Park City Fire District Administrative Control Board will be June 2, 2015, beginning at 6:30 p.m. in the PCFD Administrative Offices, 736 West Bitner Road, Park City, UT 84098.

Approved: \_\_\_\_\_

Date: \_\_\_\_\_