

**Park City Fire Service District
Administrative Control Board- Regular Meeting Minutes
Fire District Administrative Office Building
736 West Bitner Rd. Park City, Utah 84098
August 4, 2015**

Chair Liza Simpson called the regular meeting to order at 6:30

Board Members Present: Chair Liza Simpson, Dianne Walker, Christina Miller, Jay Dyal and Michael Howard.

District Personnel Present: Chief Paul Hewitt, Assistant Chief Scott Adams, Steve Zwirn, McKay Wadley, Patti Berry

Additional Attendees: Bill Silva

I. Approval of July 7, 2015 Meeting Minutes

A motion was made to approve the minutes, the motion was seconded. The minutes were approved unanimously by the three ACB members that had been present for the July meeting.

II. Public Input

Chair Simpson opened for public input.

No public input

Chair Simpson closed for public input.

III. Commission Reports and Business

A. Correspondence

None

B. Financial

Questions regarding several \$100 payments in the check register to ATR LLC, Chief Hewitt stated he would look into it and get back to the group via email the following day. The identity of L. N. Curtis & Sons was inquired after, and it was explained that is the company that provides/repairs personal protective gear.

Property tax amounts for the fire district was determined to be \$84 per \$100,000 of assessed value. This is significantly lower than other locations.

IV. Old Business

- a. Possible approval of 3 III-E-300 Task Performance Test

1. The document has been posted for a month with no comments or changes made, with the exception of a typo. The motion to approve the document was made, seconded, and approved unanimously.
- b. Locations for new station are still being scouted at Quinn's Junction
- c. The hiring process of a fleet mechanical with all necessary certifications is anticipated to take a long time.

V. New Business

none

VI. Staff Reports and Input

none

VII. Discussion of Possible Future Agenda Items/Additional Comments

Next month the posted Executive Summary will be reviewed by Captain Sean Briley. The current document was provided in this month's packet to give individuals time to review beforehand.

VIII. Adjournment

The regular meeting of the Park City Fire District Administrative Control Board adjourned at 6:43 p.m.

The next regularly scheduled meeting of the Park City Fire District Administrative Control Board will be held September 1, 2015 beginning at 6:30 p.m. in the PCFD Administrative Offices, 736 West Bitner Rd., Park City, Utah 84098.