

**Park City Fire Service District
Administrative Control Board – Regular Meeting Minutes
Fire District Administrative Office Building
736 West Bitner Road, Park City, Utah
October 6, 2015**

Chair Liza Simpson called the regular meeting to order at 6:35 p.m.

Board Members Present: Chair Liza Simpson, Vice Chair Christina Miller, Jay Dyal, Michael Howard

Excused: Dianne Walker

District Personnel Present: Chief Paul Hewitt, BC Bob Evans, BC Eric Hales, Ashley Lewis, Casey Vorwaller, Patti Berry—Human Resources Officer, Dave Dorsey—IT, Karen McLaws—Secretary

I. Approval of September 1, 2015, Meeting Minutes

Board Member Howard made a motion to approve the minutes of the September 1, 2015, Administrative Control Board meeting. The motion was seconded by Board Member Dyal and passed unanimously, 4 to 0.

II. Public Input

Bill Silva commented that he drove past Station #32, and you can tell it's a fire station by the red doors. Chair Simpson suggested that they hold an open house for the neighborhood.

III. Board Member Reports and Business

A. Correspondence

There was no discussion of the correspondence.

B. Financial

There were no questions about the financial reports.

IV. Old Business

There was no old business.

V. New Business

There was no new business.

VI. Staff Reports and Input

Chief Hewitt noted that all the information was included in his staff report.

VII. Discussion of Possible Future Agenda Items/Additional Comments

There were no future agenda items.

X. Closed Executive Session

Board Member Dyal made a motion to convene in closed session for the purpose of discussing litigation. The motion was seconded by Board Member Howard and passed unanimously, 4 to 0.

The Administrative Control Board met in closed session to discuss litigation from 6:40 p.m. to 6:50 p.m. Those in attendance were: Chair Liza Simpson, Vice Chair Christina Miller, Board Member Jay Dyal, Board Member Michael Howard, Chief Paul Hewitt, and Human Resources Officer Patti Berry.

Board Member Howard made a motion to dismiss from closed session and to adjourn as the Park City Fire District Administrative Control Board. The motion was seconded by Jay Dyal and passed unanimously, 4 to 0.

XI. Adjournment

The regular meeting of the Park City Fire District Administrative Control Board adjourned at 6:50 p.m.

The next regularly scheduled meeting of the Park City Fire District Administrative Control Board will be November 3, 2015, beginning at 6:30 p.m. in the PCFD Administrative Offices, 736 West Bitner Road, Park City, UT 84098.

Approved: _____

Date: _____