

**Park City Fire Service District
Administrative Control Board – Regular Meeting Minutes
Fire District Administrative Office Building
736 West Bitner Road, Park City, Utah
June 2, 2015**

Chair Liza Simpson called the regular meeting to order at 6:30 p.m.

Board Members Present: Chair Liza Simpson, Christina Miller, Michael Howard, Dianne Walker, Jay Dyal

District Personnel Present: Chief Paul Hewitt, BC Ray Huntzinger, Patti Berry-Human Resources Officer, Dave Dorsey-IT, Bill Pyper-Chief Financial Officer, BC Eric Hales, Captain Kurt Peterson

Additional Attendees: Bill Silva, Mike Quinones

I. Approval of Previous Meeting Minutes

Board Member Howard made a motion to approve the minutes of the May 5, 2015 Administrative Control Board meeting with a correction to board member attendance. The motion was seconded by Board Member Dyal and passed unanimously, 4 to 0.

Board Member Walker made a motion to approve the minutes of the April 7, 2015 Administrative Control Board meeting as written. The motion was seconded by Board Member Dyal and passed unanimously, 4 to 0.

II. Public Input

Chair Simpson opened the public input.

Mike Quinones wanted to thank the board and fire department for delivering pamphlets in Summit Park. The HOA got good feedback. Summit Park is having annual Fire Wise day on June 13th, with an Engine Company in attendance, lunch provided. Mr. Quinones asked if the Fire District is involved with the Federal “Ready, Set Go” Program. Chair Simpson mentioned the County Manager and Health Department are doing the community outreach for this program. Mr. Quinones is looking to have a Wildland Fire Public Awareness Day.

Chair Simpson closed the public input.

III. Board Member Reports and Business

A. Correspondence

There was no discussion of the correspondence.

B. Financial

IV. Old Business

V. New Business

VI. Staff Reports and Input

VII. Discussion of Possible Future Agenda Items/Additional Comments

VIII. Closed Executive Session

There was no closed session.

IX. Adjournment

The regular meeting of the Park City Fire District Administrative Control Board adjourned at 6:45 p.m.

The next regularly scheduled meeting of the Park City Fire District Administrative Control Board will be July 7, 2015, beginning at 6:30 p.m. in the PCFD Administrative Offices, 736 West Bitner Road, Park City, UT 84098.

Approved: _____

Date: _____