

**Park City Fire Service District  
Administrative Control Board – Work Session Minutes  
Park City Fire District Administrative Office Building  
June 7, 2023**

Meeting was held at the anchor location of the Park City Fire Service District Administrative Office Building, 736 West Bitner Rd., Park City, Utah, 84098, and electronically via Zoom

**Administrative Control Board work session called to order:** 6:15 p.m.

**Board Members Present:** Chair Jeremy Rubell (via Zoom), Vice Chair Alex Butwinski (via Zoom), and Board Member Steve Briley (via Zoom)

**Board Members Absent:** Treasurer Christina Miller and Secretary John Hanrahan (both excused)

**District Personnel Present:** Chief Bob Zanetti, Deputy Chief Pete Emery (via Zoom), and Admin. Asst. Debbie Colgan

**I. Purchase of Tiny Homes on the Park City Mine Bench**

Chief Emery said the District has paid a \$25K deposit on the two tiny homes located at the mine bench and the total cost of the homes as listed by the owner is \$180K. This means minus the deposit already paid, the District would need to pay \$155K to purchase the two homes.

Chair Rubell commented Park City Municipal has not committed to purchasing the homes from the District and asked Chief Emery if he is confident the District will be able to somehow sell these homes. Chief Emery replied he is, although he hopes Park City will pick them up.

Chief Zanetti commented the District really needs to purchase them because the use of the homes for free has gone long past the original timeframe, and there is a cost associated with having them towed back to the owner that the District would need to pay. Chair Rubell said that makes sense and commented Park City was not negative on the idea of purchasing them, but there were questions on permits and the like. Chair Rubell said if the chiefs are confident the homes can be sold, he is fine with purchasing them.

Chief Emery reiterated he believes he can sell the homes, and Chief Zanetti commented even though the homes have been used, you cannot find a habitable place at that price. The roofs are fine but did have some small leaks over the winter that were repaired, and they probably need some paint. There would be a cost in moving them that the buyer will need to pay.

**Work Session Concluded:** 6:20 p.m.

**Park City Fire Service District  
Administrative Control Board – Regular Meeting Minutes  
Park City Fire District Administrative Office Building  
June 7, 2023**

Meeting was held at the anchor location of the Park City Fire Service District Administrative Office Building, 736 West Bitner Rd., Park City, Utah, 84098, and electronically via Zoom

**Administrative Control Board regular meeting called to order:** 6:30 p.m.

**Board Members Present:** Chair Jeremy Rubell (via Zoom), Vice Chair Alex Butwinski (via Zoom), and Board Member Steve Briley (via Zoom)

**Board Members Absent:** Treasurer Christina Miller and Secretary John Hanrahan (both excused)

**District Personnel Present:** Chief Bob Zanetti, Deputy Chief Pete Emery (via Zoom), and Admin. Asst. Debbie Colgan

**I. Roll Call**

Chair Rubell began the meeting by conducting a roll call.

**II. Public Input**

There was no public input.

**III. New Business**

**A. Possible Approval to Purchase Tiny Homes on the Park City Mine Bench**

Vice Chair Butwinski made a motion to approve the purchase of the tiny homes located on the Park City Mine Bench as discussed in the work session. Board Member Briley seconded the motion. Those in favor were Chair Rubell, Vice Chair Butwinski, and Board Member Briley; the motion passed unanimously, 3-0.

**IV. Adjournment**

Vice Chair Butwinski made a motion to adjourn the regular meeting and it was seconded by Board Member Briley. Those in favor were Chair Rubell, Vice Chair Butwinski, and Board Member Briley; the motion passed unanimously, 3-0. The regular meeting of the Park City Fire District Administrative Control Board adjourned at 6:33 p.m.

The next regularly scheduled meeting of the Park City Fire District Administrative Control Board will be August 1, 2023, beginning at 6:30 p.m. in the PCFD Administrative Offices, 736 West Bitner Road, Park City, UT 84098.